

**Minutes of the Meeting Held on Tuesday 17<sup>th</sup> January 2017 at 7.30pm in Ashwellthorpe Village Hall**

Chairman: J Ives

Councillors: Cllr N De Spon, Cllr J Franey, Cllr R Burridge

Parish Clerk: Mrs T Higlett

1) To consider accepting apologies for absence

Apologies were accepted from Cllr B Duffin, Cllr I Bishop, Cllr C Eastwood.

2) Disclosures of Interest by members on items on the Agenda

No Disclosures of Interest

3) To approve the minutes of the Parish Council meeting held on 13<sup>th</sup> December 2016

Chairman stated that the venue was incorrect. Clerk amended by hand to show meeting was held at St Nicholas Church, Fundenhall. These were then agreed as a true record of proceedings.

4) Public Participation

Commenced at 19.38

No Items raised - meeting reconvened at 19.39

5) Reports from County and District Councillors and any Committee/Working Parties

- County Councillor - not in attendance
- District Councillor – not in attendance
  
- Footpaths

Cllr Franey, has produced a map showing all footpaths. Quotes for the maintenance by two interested parties will follow in due course. Contact made with a local parish council who also look after their footpaths and they allow in their budget £1000 for three cuts with first cut around April/May. Highways have stated they will contribute £350 towards the cutting. Chairman has concerns about vehicles being parked on land outside 11 The Crescent and has made contact with Saffron Housing. Land could be redeveloped or used for allotments. A large hole was dug by farmer to stop people accessing the land, however if someone was to fall in who would be liable. Cut through is owned by local farmer, but perhaps there should be warning signs placed close to the hole.

- Village Hall

New chairs are now being used and are a lot more comfortable than the previous ones. Recycling of old chairs to St Nicholas Church, Fundenhall, a photograph will be in the next

edition of the Mardle. Quiz and Chips evening on the 21<sup>st</sup> with Bingo on the following Friday. Two film nights coming up

#### 6) Planning Applications

- (i) 2016/2582 Mr Norman - Land adjacent to 78 The Street Ashwellthorpe – amendment to four new 2 storey dwellings – This was withdrawn. South Norfolk notified council by letter on 17<sup>th</sup> January 2017
- (ii) 2016/2875 Mr & Mrs Barwick - Brambles New Road Fundenhall proposed holiday accommodation. – No comments

*Proposer Cllr Franey – seconded by Cllr De Spon - agreed unanimously  
Clerk to inform South Norfolk on planning decision.*

#### 7) To consider purchase of new dog waste bin for the Bridleway

There is a requirement for a dog waste bin on the bridleway but we may have to get permission as the placement could be an issue for the emptying service.

*Vote to purchase new bin*

*Proposed by Cllr Franey - seconded Cllr De Spon – agreed unanimously*

*Bin to be purchased once clarification that a bin can be sited on bridleway*

*Clerk to speak to South Norfolk*

#### 8) Statistical information from SAM2

Information we are currently receiving is all good, however average speed is in excess of speed limit and the maximum speed recorded was 70mph. If possible council would like to see figures in graph format at next meeting.

#### 9) WW1 Beacons of Light 2018

Correspondence received asking whether the Parish Council would be interested in taking part in an event being organised to commemorate the 100<sup>th</sup> Anniversary of the end of World War I. 1000 WWI Beacons of Light will be lit at 7pm on 11<sup>th</sup> November 2018 and will represent the 'light of hope' that emerged out of the darkness of War as the guns fell silent on 11<sup>th</sup> November 1918. Council asked clerk to forward on their interest in taking part.

*Clerk to register councils interest with organisers.*

#### 10) Finance

Clerk circulated to the council a financial breakdown for income and expenditure for the current financial year 2016/17. This included the estimated spend to year-end and total expenditure across the year. The council considered expenditure for 2017/18 this includes maintenance of footpaths, upgrading of street lights, as lanterns are obsolete, and the increase in cost of dog waste bin emptying service.

CATEGORY	ACTUAL 2016/17	ESTIMATED SPEND TO YEAR END	TOTAL YEAR SPEND	PREDICTED 2017/18 SPEND	NOTES
Salaries	1747.19	590.50	2337.60	3,000.00	Allow for CiLCA additional hours and expenses
Payroll Services	84.00	22.50	106.50	120.00	
Stationery. Postage etc.	18.27	20.00	38.27	100.00	
Audits of accounts	266.45		266.45	300.00	
Subscriptions	166.49		166.49	200.00	NALC
Electricity	151.65	60.00	211.65	250.00	
Small Lottery Registration			40.00		Annual fee of £20 due on anniversary 3/8/2016. Invoice yet to be received.
Insurance	515.26		515.26	515.26	Signed up to a three year agreement whereby no increase
Dog Bin emptying service	195.12		195.12	400.00	Increasing to £100 per bin a year. South Norfolk to invoice in October 2017.
Room Hire	222.00	26.00	248.00	200.00	50/50 between Ashwellthorpe and Fundenhall. Fundenhall paid through to December 2017
Training	25.00	455.00	480.00	600.00	2016/17- 2 x councillor training courses and Clerks course booked. CiLCA initial payment 2016/17 £125.00.
Printing of Mardle	730.00	365.00	1095.00	1100.00	
Street Lighting	218.28	72.60	290.88	300.00	
Maintenance	173.47		173.47	200.00	
			Total	7285.26	

To allow for an increase in current expenditure and projects the council proposed an increase of 5% on last year's precept.

*Vote taken on an increase of 5% on last year's precept*

*Proposed by Cllr J Franey – seconded by Cllr N De Spon – agreed unanimously*

Clerk completed documentation showing a precept increase of 5%.

Chairman signed documentation, countersigned by Clerk on the 17<sup>th</sup> January 2017.

*Clerk to forward precept documentation to South Norfolk before 20<sup>th</sup> January 2017*

Council to review whether we go ahead with updating current street lighting

Community Account Balance 31/12/2016 £7058.01

Business Account Balance 31/12/2016 £3,430.21

#### Cheques/Invoices for Approval

DATE	PAYEE	PAYMENT METHOD	DESCRIPTION	AMOUNT
11/01/2017	EON	Direct Debit	Electricity	19.28
15/01/2017	Ashwellthorpe Village Hall	Standing order	Hire of village Hall	13.00
17/01/2017	Norfolk Parish Training	Cheque	Clerks Training course	125.00
17/01/2017	Norse	Cheque	Printing of Mardle	365.00
17/01/2017	T Jones Electrical	Cheque	Street Lighting Maintenance	72.60
19/01/2017	T Higlett	Cheque	Clerks Salary	160.63

Chair.....  
Ashwellthorpe & Fundenhall PC

11) Correspondence

- (i) Parish Council Allowances
- (ii) Better Broadband for Norfolk
- (iii) South Norfolk The Big Litter Pick 2017
- (iv) NALC - Appointment of new auditor for 2017 - 2022

12) Open Forum (2)

With regards to updating street lighting we should take into consideration light pollution

13) Any other business

Next month's meeting to be held at St Nicholas Church, Fundenhall.

*Clerk to display on noticeboards future dates and venues for parish council meetings.*

14) Items for next agenda

War memorial training up date

Meeting closed at 20.45