

Minutes of the Meeting Held on Tuesday 18th April at 7.30pm in St Nicholas Church Fundenhall.

Chairman: Cllr J Ives

Councillors: Cllr J Franey, Cllr R Burridge, Cllr Eastwood, Cllr I Bishop

Parish Clerk: Mrs T Higlett

4.1) [To consider accepting apologies for absence](#)

Apologies were accepted from Cllr B Duffin, Cllr N De Spon

4.2) [Disclosures of Interest by members on items on the Agenda](#)

No Disclosures of Interest

4.3) [To approve the minutes of the meeting held on the 21st March 2017](#)

These were agreed as a true record of proceedings

4.4) [Public Forum](#)

No public in attendance

4.5) [Reports](#)

- Footpaths

Last month it was reported that there were dogs fouling on the footpath near Church Road Fundenhall. Cllr Franey had looked and could see no sign of fouling. The contract for the maintenance of footpaths had been awarded to Stewart Read, but he has now withdrawn. Cllr Franey will speak to him to see why. There is another contractor interested. Local farmer would still like to cut his own, but the consensus is the maintenance should be carried out by one person, therefore alleviating the need for two briefs. Could also have an Issue with insurance. Clerk has emailed Robert West of NCC Highways, requesting confirmation of contribution towards maintenance.

- Village Hall

In the absence of Cllr De Spon, Chairman read out there was nothing to report on the Village Hall but just to remind people that the next Bingo evening is on the 21st April and then further bingo is planned for the 26th May 2017. Councillors requested it would be nice to have a synopsis on the films which are planned for Film Nights at the Village Hall. Chairman said we should consider the status of the Village Hall particularly with the planned new

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build. The Village Hall was gifted to the village in 1934, therefore, what happens when the new Village Hall comes into use. What can be done with the current Village Hall. Council needs to consider the legal status, and who holds the title deeds. Regarding new build how much input will the Parish Council have regarding facilities etc. Detail explanation to be obtained from Peter Muskett to include breakdown of costs. The Parish Council should have input into the requirements of a Village Hall.

Clerk to contact Peter Muskett re new village hall

- SAM2

Toad watch has now ended, which was sooner than anticipated. Equipment has now been moved from The Street to New Road. Time allocated on placement of equipment has been increased as previously suggested. Question: when does equipment note speed. SAM2 records the speed as soon as it picks up the vehicle. Cllr Bishop stated If we felt that this system was not aiding in reducing speed then the next step would be a community operated speed gun.

4.6) [Planning Applications](#)

There were no new planning applications since the last meeting. There were two decisions.
2016/2970 discharge of conditions for Wood Farm development
2016/0281 to approve conditions to side extension on property in Fundenhall

4.7) [Electrical testing of Street Lights](#)

Clerk had corresponded with T T Jones Electrical regarding carrying out the electrical testing of all street lights. The testing should be carried out every five years and the cost is £9.90 per asset plus vat for the certification.

Vote to not go ahead with electrical testing of all assets.

Proposed by Cllr Franey – seconded by Cllr Eastwood – All in favour Resolved

T T Jones to carrying out electrical testing of all assets.

Clerk also informed that one street light was currently on 24/7 on Kynvett Green and T T Jones had been contacted to attend.

Council went onto discuss pot holes near the bridle path, on the B113 and on the junction of Old Hall Close and The Street.

Clerk to email highways with concerns.

4.8) [Community Emergency Plan](#)

Clerk had attended a meeting with Community Emergency Co-Ordinator at South Norfolk. There is a plan in place for Ashwellthorpe and Fundenhall and information contained in the plan could be reviewed. To do this a questionnaire could be sent out with the Mardle and residents complete and return to the co-ordinator. Council agreed to leave things as they are and to review if the need arises.

4.9) Finance

- (i) Clerk circulated current financial cash flow reports along with a copy of the bank statement showing balance corresponds with clerk's financial reports for the end of the fiscal year.

Community Account Balance £5837.91

Business Account Balance £3430.21

(ii) Cheques/Invoices for Approval

DATE	PAYEE	PAYMENT METHOD	DESCRIPTION	AMOUNT
11/04/2017	EON	Direct Debit	Electricity	19.28
19/04/2017	T Higlett	Cheque	Clerks Salary including overtime	342.11
19/04/2017	J Ives	Cheque	Credit re advertising in Mardle	20.00

- (iii) Clerk advised that Pauline James had been approached to carry out Internal Audit as discussed at last month's meeting. Audit will be carried out on Thursday 8th June and the cost will be £29.00 per hour.
- (iv) Parish council had been notified that a CIL (Community Infrastructure Levy) payment of £127.80 would be received from South Norfolk

4.10) To consider correspondence received

- (i) Norfolk Accident Rescue Service
- (ii) Zurich Municipal Council Insurance
- (iii) WW1 Beacons of Light
- (iv) South Norfolk – Independent Retailer Awards

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4.11) [Annual Parish Meeting](#)

It was decided that the Annual Parish meeting will take place before the next parish council meeting on the 16th May. As the Village Hall will be in use at 7pm the Annual Parish meeting will commence at 7.30 pm with the Parish Council meeting commencing at 8pm.

4.12) [Public Forum \(2\)](#)

No public

4.13) [Urgent items for Information but carried forward to next meeting](#)

Clerks Pension

4.14) [Date of next meeting](#)

16th May 2017 at Ashwellthorpe Village Hall

Meeting closed at 8.45pm