

***Minutes of the Meeting Held on Tuesday 18<sup>th</sup> July 2017 at 7.30pm at Ashwellthorpe Village Hall***

Chair: Cllr J Ives

Councillors: Cllr N De Spon, Cllr J Franey, Cllr Burridge, Cllr Duffin, Cllr I Bishop

Parish Clerk: Mrs T Higlett

7.1) [To consider apologies for absence](#)

Apologies received from Cllr Eastwood

7.2) [Disclosures of Interest by members on items on the Agenda](#)

Cllr Duffin – Agenda point 7.6 - Planning

7.3) [To approve the minutes of the meeting held on the 20<sup>th</sup> June 2017](#)

These were agreed as a true record of proceedings.

7.4) [Public Forum](#)

No public in attendance

7.5) [Reports](#)

- **County Councillor**

Councillor not in attendance

- **District Councillor**

Cllr Duffin reported that South Norfolk Independent Retailer of the Year Award 2017 had been won by Hodge Podge of Hethersett. The best charity shop had been won by Wymondham's Big C. A full list of winners can be found on the South Norfolk website.

- **Footpaths**

Jaydee Gardens have now cut the footpaths and their invoice has been passed for payment. Clerk has composed a letter to Highways advising them as from March 2018 the Parish Council will take over footpath maintenance for both villages.

- **Village Hall**

Bingo will take place on the 28<sup>th</sup> July. A quiz and chips evening is planned for the 19<sup>th</sup> August.

- **Statistical Information from SAM2**

No statistical information to hand but 30% of traffic are still travelling over 30mph. Cllr Bishop has received a quote for a second SAM2 £2625.00 + VAT. Article on community speed watch to be included in the next issue of the Mardle. Members are hoping for enough interested parties to enable the parish council to move forward with this scheme. This would also save on the expense of purchasing a second SAM2.

7.45pm Cllr Duffin left the meeting

7.6) [Planning Applications](#)

i) 2017/1536 – Middle Cottage New Road, Ashwellthorpe. Rear two storey extension. No comments to make on this application. Use of existing buildings

*Proposed by Cllr De Spon – seconded by Cllr Bishop – Agreed unanimously*

ii) 2017/1619 – The Cottage, Common Road, Fundenhall. Replacement dwelling with garaging and hobby room. We have no comments about this application and consider the application should be approved.

*Proposed by Cllr De Spon – seconded by Cllr Bishop – Agreed unanimously*

iii) 2017/1652 – The Lodge, The Street, Ashwellthorpe. Structural repair and reinstatement detail works following fire damage. We have no comments on this application and consider the application should be approved.

*Proposed by Cllr De Spon – seconded by Cllr Bishop – one abstention Cllr Duffin*

*Clerk to inform South Norfolk of members decisions.*

*Cllr Duffin returned to the meeting*

#### 7.7) South Norfolk draft guidelines for Recreation Provision in New Residential Developments

Cllr De Spon had read through the document. Deduced that the playground on Knyvett Green would transfer to the parish council. Overheads can be astronomical should this happen. We do however the right to decline, it would then be down to South Norfolk to decide what they will do, it would become their problem. Play equipment is expensive to maintain and it would be ongoing. As a parish council, we do not have the resources to take this on.

#### 7.8) NCC Parish Partnership Scheme 2017 -18 for local Highway Improvements.

Members in receipt of this document and acknowledge that should we decide to purchase a second SAM2 then we could apply for a 50% grant towards it. Closing date for application is 11 December 2017. Successful Town and Parish Councils will be informed in March 2018.

#### 7.9) Finance

(i) Community Account Balance £9656.909

Business Account Balance £3430.21

#### (ii) Cheques/Invoices for Approval

Date	Payee	Method	Description	Amount
11/07/2017	EON	Direct Debit	Electricity	20.40
17/07/2017	T Jones Electrical	Cheque	Street Light maintenance and repairs	450.48
17/07/2017	Ashwellthorpe Village Hall	Cheque	Hire of village hall	14.00
18/07/2017	Norfolk Parish Training	Cheque	20% deposit for CiLCA Course	50.00
19/07/2017	Jaydee Gardens	Cheque	PROW Maintenance	307.35
19/07/2017	T Higlett	Cheque	Clerks salary	196.83

#### 7.10) [To approve 1% pay increase and spinal increment to the clerk's salary](#)

This 1% pay increase came into effect on the 1<sup>st</sup> April 2017. Spinal point is an annual increase until top of pay scale is reached.

Vote taken to approve spinal point increase from 24 - 25

*Proposed by Cllr De Spon – seconded by Cllr Bishop – Agreed unanimously*

#### 7.11) [Highways](#)

(i) Clerk had received an email in response to correspondence addressed to Highways regarding the Silfield junction. A safety audit has been carried out and signage will be erected in due course. Highways have also assured the parish council that there are no plans to cease gritting Silfield Road through to Ashwellthorpe. However gritting routes are reviewed each year with pressures for Government savings. With regards to potholes there is a backlog of potholes and patching maintenance. Extra resource has been brought in to assist and hopefully they can attend the potholes soon.

(ii) Highway Rangers – members wondered if it would be possible for the Highway Rangers to clean the play equipment.

*Clerk to contact Highway Rangers before the 26<sup>th</sup> July 2017*

(iii) Notification had come through from the Legal Officer NCC advising of the closure of Bunwell Street, Bunwell on 24 July to 3 August. Clerk has posted this on the noticeboards. This closure is due to installation of a pumping station

#### 7.12) [Correspondence](#)

- i) NALC Newsletters
- ii) Dong Energy – Hornsea Three Project
- iii) South Norfolk Fly tipping poster
- iv) South Norfolk Design Awards 2017

#### 7.13) [Public Forum \(2\)](#)

No public in attendance

#### 7.14) [Urgent items for information but carrying forward to next meeting](#)

Boundary review to be included on next month's agenda. Issue with quad bikes being used on the Saffron housing estate. Source a maintenance contractor for small jobs around the villages. Noticeboard on the Turnpike, Fundenhall is very difficult to open/close.

#### 7.15) [Date of next meeting](#)

19<sup>th</sup> September 2017 – St Nicholas Church, Fundenhall

Meeting closed at 8.30pm