

## **Minutes of the Meeting Held on Tuesday 16<sup>th</sup> January 2018 at 7.30pm in Ashwellthorpe Village Hall**

Chair: Cllr J Ives

Councillors: Cllr J Franey, Cllr Burridge, Cllr N De Spon, Cllr Eastwood, Cllr Duffin

Parish Clerk: Mrs T Higlett

### 1)Apologies

It was resolved to accept apologies from Cllr I Bishop (prior engagement).

### 2)Declaration of Interest for Items on the Agenda and Dispensations for Councillors with a Pecuniary Interest

None

### 3)To approve the minutes of the meeting held on the 21<sup>st</sup> November 2017

These were agreed as a true record of proceedings with no amendments.

### 4)Public Open Forum

- (i) No public in attendance
- (ii) Cllr Spratt sent his apologies – prior engagement
- iii) District Councillor – Cllr B Duffin brought to members attention the second phase of the South Norfolk Community Governance review consultation had now closed and the responses received were considered at the Electoral Arrangements Review Committee on 29 November 2017. Recommendations from this committee have been made and will be considered at the next full Council meeting to be held on the 19 February 2018.

### 5)Reports from Councillors and Clerk

- (i) PROW matters (Cllr Franey)

Nothing to report

- (ii) SAM2 and Community Speedwatch (Cllr Bishop)

Cllr Bishop unable to attend meeting but had sent statistics covering the period 20<sup>th</sup> November 2017 through to 6<sup>th</sup> January 2018. Maximum speed recorded was 65mph and the average speed was 39mph with over 100 vehicles exceeding the speed limit on any one day. Figures from SAM2 have been sent to South Norfolk Police. Details of volunteers for the Community Speedwatch have been sent to scheme co-ordinator.

- (iii) Village Hall (Cllr De Spon)

Film nights have been organised through to the end of April. Bingo has also been arranged for January.

- (iv) New audit regime for 2017/18 (Clerk)

All parish councils under the £25,000 turnover will be exempt from the external audit, however, we will be required to sign an exemption certificate. The Annual Return will still need to be completed, and displayed on the village noticeboards and parish council website. Some details are still to be finalised. All audit documentation will be sent to parish clerks during March 2018.

## 6) Highways and Maintenance Matters

- (i) Silfield junction signpost

Chair was pleased to inform members that a directional signpost for Ashwellthorpe and Silfield has now been erected.

## 7) Planning

2017/2778 Exchange House, Wymondham Road Ashwellthorpe add a study/garden room and extend garage.

Consider approval with no comments on this application

*All in favour with one abstention Cllr Duffin.*

2018/0068 The Croft, Tracie Road, Fundenhall Erection of steel framed garage/storage building to include removal of existing buildings.

Consider approval with no comments on this application

*All in favour with one abstention Cllr Duffin.*

2018/0064 Belmont Wymondham Road Ashwellthorpe

Two storey end extension including balcony, single storey side extension, extension to garage, internal and external alterations.

Consider approval with no comments on this application

*All in favour with one abstention Cllr Duffin.*

Update on decisions on previous applications.

2017/2447 Old Hall Closed Ashwellthorpe, front extension – Approved with conditions.

2017/2063 88 The Street, Ashwellthorpe, Variation of Condition 2 of planning consent

2013/0770(residential development) – Approved with conditions.

## 8) Frequency of Parish Council meetings

Chair asked for members views on the frequency of meetings. At present members do not meet in August and December. Consensus would be for nine meetings with no meeting in April. The parish council is very proactive and should the requirement of a meeting during these three months then an extraordinary meeting can be arranged. Members feel before a decision is made that a notice should be placed on the village noticeboards bringing this to the attention of residents that council are considering moving to nine meetings a year.

*Vote*

*Proposed by Cllr Ives seconded – Cllr Franey – agreed unanimously*

*Clerk to display notice of intension to move to nine meetings a year.*

## 9) Finance

- (i) Community Account Balance £8985.13  
Business Account Balance £3430.81

## (ii) Cheques/Invoices for Approval

| Date       | Payee          | Method        | Description                          | Amount |
|------------|----------------|---------------|--------------------------------------|--------|
| 11/12/2017 | EON            | Direct Debit  | Electricity                          | 20.40  |
| 19/12/2017 | T Higlett      | Cheque:100783 | Clerks Salary(Dec)                   | 204.43 |
| 12/01/2018 | EON            | Direct Debit  | Electricity                          | 21.08  |
| 15/01/2018 | Jaydee Gardens | Cheque:100784 | Footpath Maintenance                 | 283.15 |
| 15/01/2018 | T Jones        | Cheque:100785 | Street Light Maintenance             | 74.86  |
| 15/01/2018 | ICO            | Cheque:100786 | Renewal Data Protection Registration | 35.00  |
| 15/01/2018 | NALC           | Cheque:100787 | Budget Training                      | 30.00  |
| 15/01/2018 | Norse Eastern  | Cheque:100788 | Mardle Printing                      | 365.00 |
| 15/01/2018 | Autela         | Cheque:100789 | Payroll Services                     | 33.60  |
| 19/01/2018 | T Higlett      | Cheque:100780 | Clerks Salary(Jan)                   | 204.43 |
| 19/01/2018 | Jaydee Gardens | Cheque:100781 | Noticeboard Posts                    | 115.40 |

10) Budget and Precept

(i) The Parish Council agreed to approve the Budget 2018/19 as presented.

Vote

*Proposed by Cllr De Spon – seconded by – Cllr Eastwood – Agreed unanimously*

(ii) After some discussion it was agreed to increase the precept by 7.5% to a total of £8610. This would take the annual cost of a Band D property from £26.16 to £27.95 an increase of £1.79.

Vote

*Proposed by Cllr De Spon – seconded by Cllr Eastwood – Agreed unanimously*

11) Beacon of Light

Members spoke of obtaining information on suppliers of beacons and the cost. Cllr Duffin suggested contacting South Norfolk Council to see if they could assist in anyway. Chair is hoping that All Saints Church, Ashwellthorpe will do a similar WW1 project as St Nicholas Church Fundenhall, produced in 2016.

*Clerk to make contact with South Norfolk*

12) Parish Council Website

Clerk informed members that the site was currently under construction. Members requested that a disclaimer should be placed on the old site stating that the parish council had no responsibility for this site and a link to the new site.

*Clerk to contact NALC IT to get this instigated.*

Chair.....  
Ashwellthorpe & Fundenhall PC

13) Correspondence

- (i) HM Revenue and Customs
- (ii) Greater Norwich Local Plan
- (iii) Norfolk Highway Rangers

Clerk advised members of the work that can be carried out free of charge by the Highway Rangers.

14) Public Forum

None

15) Items to be carried forward to next month's meeting

Bus service not longer to operate in the village

16) Date of next meeting

20<sup>th</sup> February 2018 St Nicholas Church Fundenhall

Meeting closed at 9.10pm